

FEEDING TAMPA BAY MOSAIC VOLUNTEER CENTER SORTING GUIDELINES



Thank you for volunteering with us!

You have signed up to inspect & categorize nonperishables and/or repackage bulk produce into family-sized portions



1 EVALUATE items based on quality & expiration

QUALITY CHECK

ITEMS TO KEEP

- > small dents
- > glass jars if seal is NOT popping
- > containers w/ screw lids if inside seal is in tact
- > open boxes if inside contents are sealed (close & tape)
- > **not in date but meets USDA extended expiration**

ITEMS TO TOSS

- > large dents (can't use can opener)
- > containers without ingredient label
- > baby food (NESTLE & GERBER ONLY)
- > pesticides (Raid, etc)
- > adult products (electronic cigarettes, alcohol mixers, etc)
- > **not in date & does not meet USDA extended expiration**



2 MARK OUT BARCODE on all 'ITEMS TO KEEP'

3 PLACE 'ITEMS TO KEEP' in a **BANANA BOX**

- > **FILL** boxes according to **CATEGORIES** on metal racks
- > #10 cans & other large items should be placed in **AISLE A** (dog food, pool salt, charcoal, 10 & 20 lb bags of rice, sugar, flour, etc)

gloves, tape, scissors, cleaning supplies, & first aid are provided for you

BREAK DOWN all OTHER CARDBOARD & put in GREEN PLASTIC BINS

Find **EXTRA BOXES** along pallet wall

4 Boxes **MUST** fully close, & **MUST NOT BE** over weight limit

5 **CLEARLY** write **CATEGORY NUMBER** on box top

Volunteer must keep track of your service hours as you complete them. We will sign off on hours at the end of your shift.

6 **MOVE** box onto rolling cart closest to you

#HungerHeroes
#fighthunger
#volunteer

@FeedingTampaBay

